

Meeting Announcement

Tuesday, January 24, 2012

6:30pm

MEETING LOCATION:

Clark State Community College

Greene Center Campus - Room 204 (follow the signs)

3775 Pentagon Boulevard

Beavercreek, OH 45431

(West of the Mall at Fairfield Commons and directly across from the Fairborn water tower)

*****Meeting Facilities Sponsored by: Clark State Community College*****

You are cordially invited to attend this meeting of the Dayton SPIN. Involvement with the Dayton SPIN is a great opportunity to interact with other engineering, quality and process improvement professionals in your community. There is no cost to attend. Attendees learn new techniques and share lessons learned from their experiences. Please extend this invitation to other persons who may benefit from learning more about this topic and other process improvement approaches in their organizations. Walk-ins are welcome.

Program Topic:

“How to Create Useful Software Process Documentation”.

Whether your organization is using ISO 9001, the Software Engineering Institute’s Capability Maturity Model Integrated® (CMMI), Total Quality Management (TQM), Six Sigma or some other quality framework, one of the cornerstones is to document the process. Unfortunately, efforts to document the process often end up in voluptuous volumes of verbosity that sit on the shelf and gather dust. This presentation “How to Create Useful Software Process Documentation” introduces a simple, practical method for defining and documenting software processes that are easy to understand, easy to use and easy to maintain.

Speaker:

Linda Westfall

Linda is president of The Westfall Team, which provides software engineering, quality, and project management training and consulting services. She has more than 30 years of experience in real time software engineering, quality, project management and metrics. She is the author of The Certified Software Quality Engineer Handbook from ASQ Quality Press. She is a past chair of the ASQ Software Division and has served as the Division’s Program Chair and Certification Chair and on the ASQ National Certification Board. Linda is an ASQ fellow and has a PE in Software Engineering from Texas.

Linda's hobby is pyrotechnics. She makes her own fireworks from scratch by mixing the powders, making the stars and fuels; and constructing the shells, rockets, comets and mines.

Agenda

6:30 PM - Light refreshments, networking and brief announcements.

7:00 PM - The speaker program

See the Dayton SPIN web site (<http://www.daytonspin.org>) for directions and an interactive map.

If you plan to attend, an R.S.V.P. would be appreciated.

If this is your **first attendance**, also include the following contact information if you wish to be added to the Dayton SPIN Networking Directory and notified of future Dayton SPIN events.

- 1) Your Name and Job Title
- 2) Company Name
- 3) Preferred Address
- 4) Daytime telephone number
- 5) Email address

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